

Department of Physiology - Graduate Course Annual Update Form

(Please submit minimum 2 months prior to session start date)

Date: _____

Course designation: _____

Session offered: _____

Name of Course: _____

Course Director: _____

Minimum number of students required: _____

Maximum number of students to enroll: _____

Any changes to course descriptor on Physiology website: Yes No

If yes, please provide new descriptor:

Reason for the change*:

Any changes to course marking scheme on Physiology website: Yes No

If yes, please provide new marking scheme with details on exactly how grades to be assigned and deadlines (when the grades will be assigned):

Reason for the change*:

Note - detailed course syllabus due 1 month before course start date; attach if available or submit later.

* Please note that only minor adjustments are permitted and the reasons given must be detailed enough to justify its approval by the Graduate Coordinator; in the event of major changes (i.e. course content, delivery, marking scheme), re-submission of the proposed course as a new course to the Graduate Academic Committee, Faculty of Medicine and other relevant committees for approval may be required.