

Last name starting with	Annual Report Deadline
A to G	30 April
H to P	31 May
R to Z	30 Jun

A SUPERVISORY COMMITTEE MEETING MUST BE HELD IN CONJUNCTION WITH COMPLETION OF THIS FORM.

Please attach the following documents to this form:

- Student's name should appear on the top of each attached page.
- **Research Progress Report** written by the student (2-5 Pages). Include hypothesis, predictions, tests, data & interpretation.
- **Committee's written evaluation** of student performance, progress and annual report.
- List of publications.
- List of scientific meetings attended.

THIS SECTION TO BE COMPLETED BY THE STUDENT

Student: _____ Student No. _____
 Date of this committee meeting: _____ Date of previous meeting: _____
 Supervisor: _____ Co-Supervisor (if any): _____
 Current Program (MSc / PhD): _____ Program Start Date: (MM/YYYY) _____
 Anticipated Date of Degree Completion: (MM/YYYY) _____

Title of research project: _____

Seminars Attendance:

Departmental Seminars Attended: _____ (number per year)
 Other Seminars Attended: _____ (number per year) Location(s): _____

Coursework and Grades:

PSL1066H - CIHR Research Grant Proposal (*if applicable*): (date or anticipated date of completion) _____
 Other graduate courses & grades: _____

FINANCIAL INFORMATION FOR THE ACADEMIC YEAR (1 _____ - Aug 31 _____)

FULL NAME OF EACH SCHOLARSHIP / FELLOWSHIP / AWARD HELD BY STUDENT

Name of Award: _____ \$
 Administered at (UofT Campus or name of Hospital): _____

Name of Award: _____ \$
 Administered at (UofT Campus or Name of Hospital): _____

Name of Award: _____ \$
 Administered at (UofT Campus or Name of Hospital): _____

STUDENT'S STIPEND PAID FROM YOUR SUPERVISOR'S GRANT

Name of Grant (e.g. CIHR, NSERC, HSFO, etc.): _____ \$
 Administered at (UofT Campus or name of Hospital): _____

TOTAL FUNDING RECEIVED BY THE STUDENT \$

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STUDENT: _____

THIS SECTION TO BE COMPLETED BY THE SUPERVISORY COMMITTEE.

RANKING	INADEQUATE 1	MARGINAL 2	GOOD 3	VERY GOOD 4	EXCELLENT 5
KNOWLEDGE BASE					
Specific Research Area _____	Knowledge of area weak. Not familiar with hallmark articles. Function hampered by lack of concepts.		Understands major concepts. Familiar with current literature. Good working knowledge understands basic principles of specific research area.		Superior. Up to date on most literature in the field. Commanding grasp of concepts. Aware of latest advances.
General Research Knowledge _____	Poor grasp of fundamental research concepts. Cannot function well, even with guidance, due to poor understanding of scientific inquiry.		Has fundamental grasp of research concepts. Functions at appropriate level. Has basic understanding of principles of scientific inquiry.		Superior understanding of concepts. Functions in most circumstances. Consistently solves problems using solid principles of scientific inquiry.
RESEARCH SKILLS					
Hypotheses Formulation _____	Unable to apply basic knowledge to formulate testable hypotheses.		Formulates hypotheses that need limited revision and follow directly from previous results or widely available data.		Formulates clear hypotheses which suggest subsequent experiments; is able to synthesize knowledge to permit novel perspectives.
Ability to Interpret Data and Generate Conclusions _____	Displays limited abilities to interpret data; draws inappropriate or wholly unsubstantiated conclusions.		Understands how data supports or refutes experimental hypothesis and interprets results in like of which has been previously demonstrated.		Demonstrates ability to interpret results and to discriminate erroneous data from novel observations. Displays ability to integrate findings in context of both supportive and contradictory data.
PRESENTATION SKILLS					
Committee Presentation _____	Presentation skills could use improvement. Questions were not handled well.		Presentation was satisfactory, but could use some work on answering questions.		The presentation was excellent and clear. Questions were answered appropriately for their level in program.

Please check the approximate box(es).	
<input type="checkbox"/>	The student's research progress report is attached. If not, please explain.
<input type="checkbox"/>	The student has received a copy of the Committee's written evaluation, including recommendations made to the student and comments about areas of concern. If not, please explain.
<input type="checkbox"/>	The student is making good progress and will continue toward completion of the MSc / PhD degree.
<input type="checkbox"/>	The student will begin writing, or is in the process of writing, his/her thesis. Anticipated date of Thesis Defense: _____
<input type="checkbox"/>	The committee recommends that this student be transferred from the MSc to PhD program. A detailed explanation for this request is attached. A <i>Transfer Exam Committee</i> will be organized pending approval of the Graduate Studies Committee.
<input type="checkbox"/>	The committee recommends that this student be back transferred from the PhD to MSc program. A detailed explanation for this request is attached. The transfer will take place pending approval of the Graduate Studies Committee.
<input type="checkbox"/>	The committee has read and approved the student's completed thesis and recommends going forward to thesis defense.

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STUDENT: _____

BY SIGNING, THE SUPERVISOR AND COMMITTEE MEMBERS CERTIFY THAT THEY HAVE READ AND APPROVE THE ANNUAL REPORT AND THE COMMITTEE'S WRITTEN EVALUATION.

STUDENT: (PRINT)

SIGNATURE:

SUPERVISOR: (PRINT)

SIGNATURE:

CO-SUPERVISOR: (PRINT) (if applicable)

SIGNATURE:

COMMITTEE MEMBER: (PRINT)

SIGNATURE:

COMMITTEE MEMBER: (PRINT)

SIGNATURE:

COMMITTEE MEMBER: (PRINT)

SIGNATURE:
